



Communication Tips

Working with a Lipspeaker

A Lipspeaker is a hearing person who has been professionally trained to be easy to lipread



Clear Background

The Lipspeaker should have behind him/her, a solid dark colour background to prevent 'visual noise' as sustained lipreading is tiring.

Lighting

Good natural lighting should be on the upper body and face of the Lipspeaker without the presence of shadows.

Timing

Please inform the chair, that a Lipspeaker will be joining the meeting. A lipreader will receive the message 4 or 5 words behind the speaker therefore please allow time for the lipreader to interject/question and to check in regularly to see if anything needs to be adapted to improve communication.

Good Chairing Techniques

Ensure that only one person contributes at any one time to allow a successful interpretation. A pause between speakers helps to keep the pace of flow for the lipreader to absorb the message better.

Preparation

Please provide the following at least 24 hours before the online meeting:

- Meeting notes/slides
- Agenda
- Attendees

Breaks

Breaks must be factored in to meeting times if the meeting is likely to last for more than one hour. For meetings over two hours, or complex meetings with multiple attendees, a co-worker may be required. Please remember the lipreader will need eye breaks – lipreading is tiring!

Badge

All Lipspeakers MUST carry their NRCPD badge at all times.

